RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY <u>REGULAR</u> MEETING AGENDA MARCH 21, 2024

365 Old York Road, Flemington, New Jersey (908) 782-7453 Office (908) 782-7466 Fax

(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

1. MEETING CALLED TO ORDER AT 5:00 P.M.

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

- 2. ATTENDANCE ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. APPLICATIONS:
 - a) Application for Sewer Service Class II A, Flemington Junction Associates, LLC (Block 16.01 Lots 3 & 4)
- 5. **RESOLUTIONS**:
 - RESOLUTION #2024-29 Approval of Sanitary Sewer Service Class II A, Flemington Junction Associates, LLC (Block 16.01 Lots 3 & 4)
 - RESOLUTION #2024-30 Approving Revised Job Description for the Position of Executive Director

RESOLUTION #2024-31 Raritan Headwaters Association Membership

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6. APPROVAL OF MINUTES

Meeting Minutes of February 15, 2024

- 7. TREASURER'S REPORT / PAYMENT OF BILLS
- 8. CITIZENS' PRIVILEGE
- 9. ADJOURN INTO CLOSED SESSION by motion, if needed
- 10. ADJOURNMENT

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY <u>WORK</u> SESSION AGENDA MARCH 21, 2024

365 Old York Road, Flemington, New Jersey

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- 1. THE WORK SESSION of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
- 2. CORRESPONDENCE:
 - a) To RTMUA Chairperson and Board from Michael Cragin, CPA, RMA of Bowman & Company, LLP
- 3. OLD BUSINESS:
- 4. **NEW BUSINESS**:
- 5. PROFESSIONAL REPORTS:
 - a) Attorney
 - b) Engineer
- 6. RTMUA REPORTS:
 - a) ADMINISTRATIVE REPORT
 - b) OPERATIONS REPORT
 - 1. Chief Operator's Report
 - i) Overtime Recap
 - ii) Septage / Greywater Recap
 - iii) Monthly Flows
 - 2. Laboratory Summary
 - 3. Maintenance Summary
 - b) COMMISSIONERS' COMMENTS

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7. DISCUSSION:

- a) Authorization for Mr. Frank, Mr. Sciss & Ms. Willett to attend the NJWEA Annual Conference & Expo in Atlantic City, May 6–10, 2024
- b) Possible Change of Use Ordinance
- 8. ADJOURN INTO CLOSED SESSION by motion, if needed.
- 9. ADJOURNMENT

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